

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, January 17, 2017** at 10:00 am at the district office.

- Call To Order: 10:00 am
- Approval:
1. December Meeting Minutes
 2. December Finance Reports
 3. Income – AISWCD Sub-Agreement – 583.34
CCCA – Jeff Jensen – 3,641.02
 4. Expenses –
 - A. Cardmember Services, internet – 69.99
 - B. Prairie Hills RC&D, dues – 225.00
 - C. Turner-Vermont Agency, O&D insurance – 837.00TOTAL BILLS (less personnel): \$1131.99
 5. Time Sheets
 6. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD – Terry
 3. Marty McManus, BLWR
 4. Correspondence, if any
- Committee Reports:
1. Personnel – No Report
 2. Finance – No Report
 3. Legislative – Leg. Day – February 28
 4. Education/ Information – 3rd Grade Day – Feb. 23
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture/EQIP
 3. Prioritize Cost-Share Practices
 4. LUC 4 Funding Proposal
 5. NLRs Meeting: Nitrogen/Cover Crops
 6. Associate Directors
 7. Other Old Business
- New Business:
1. Sign Petition to Hold Election
 2. Updated FY 2017 Budget
 3. Pattee Foundation Proposal
 4. RC Job Description
 5. State Envirothon Donation
 6. Next Board Meeting – February 21
 7. Other New Business
- Coming Events:
1. Land Use Council 4 – February 16 at Roseville
 2. Presidents Day, Office Closed – February 20
 3. General Election of Directors – February 21 from 6:30am-5:30pm
 4. Next Board Meeting – February 21

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, February 21, 2017 at 1:00 p.m.** at the district office.

GENERAL ELECTION OF DIRECTORS – DON'T FORGET TO VOTE!!

- Call To Order: 1:00 p.m.
- Approval:
1. January Minutes
 2. January Finance Reports
 3. Income – AISWCD Sub-Agreement – 583.34
 4. Approve Bills:
 - A. Credit Card: internet, QuickBooks payroll – 582.39
 - B. Kellogg Printing, newsletter – 922.78
 - C. Roseville Lanes, LUC 4 meals – 21.04
 - D. AISWCD, insurance – 175.42
 - E. Jerry Hendel, computer repairs – 50.00
 - F. GateHouse Media, election notices – 46.40TOTAL BILLS (less Personnel): \$1,798.03
 5. Time Sheets
 6. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Land Use Council 4
 3. AISWCD
 4. Marty McManus, BLWR
 5. Correspondence, if any
- Committee Reports:
1. Personnel – 6-month employee review
 2. Finance – No Report
 3. Legislative – AISWCD Legislative Day, March 14
 4. Education/ Information – 3rd Grade Ag Day – February 23
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture/EQIP
 3. Finances/Budget
 4. NLRs Joint Meeting with W-H Farm Bureau
 5. Associate Directors
 6. Pattee Foundation Funding Proposal
 7. Other Old Business
- New Business:
1. Review Closed Meeting Minutes (8/19/2013)
 2. Review Civil Rights
 3. Other New Business
- Coming Events:
1. President's Day, office closed – February 20
 2. General Election of Directors – February 21
 3. 3rd Grade Ag Day – February 23 at Monmouth
 4. Next Board Meeting – March 21 at 1:00 pm
 5. LUC 4 Envirothon – April 5 at Lewistown
 6. Fish Sales – April 11

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on Tuesday, March 21, 2017 at 1:00 pm at the district office.

Organizational Meeting: 1:00 pm
Election Results – Acceptance of Office – Election of Officers – Board Picture

Call To Order: 1:15 pm

Approval:

1. February Minutes
2. February Finance Reports
3. Income AISWCD Sub-Agreement – 583.34
4. Approve Bills:
 - A. Postmaster, bulk permit – 225.00
 - B. Cardmember Services(2): internet(2), LUC meals, AC meal, fish permit – 91.84 + 95.10
 - C. Gatehouse Media, election notices – 55.60
 - D. Warren-Henderson Farm Bureau, nutrient mtg meal - 150.00
 - E. AISWCD, disability & life insurance – 59.21
 - F. AISWCD, dues – 1377.80
 - G. NACD, dues – how much???TOTAL BILLS (less Personnel): \$2,054.55++
5. Time Sheets
6. Review Bank Statements

Staff/Agency Reports:

1. NRCS Report
2. SWCD Report
3. AISWCD, Legislative Day, Strategic Plan – Terry
4. Marty McManus, BLWR Report
5. Correspondence

Committee Reports:

1. Personnel – Employee Evaluation
2. Finance – No Report
3. Legislative – No Report
4. Education/ Information – LUC 4 Envirothon – April 4 at Roseville; 4th Grade Trees – week of April 17
5. Cedar Creek Conservation Area – See Old Business

Old Business:

1. CCCA Timber Settlement Update
2. CCCA Pasture/EQIP
3. Finances
4. Associate Directors (D Shike, B Sanberg)
5. Other Old Business

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, April 18, 2017 at 7:30 pm** at the district office.

Call To Order: 7:30 pm

- Approval:
1. March Minutes
 2. March Finance Reports
 3. Receipts:
 - AISWCD, EQIP payment (2 months) – 1,166.68
 - DRAM Antitrust Settlement – 100.00
 - Russ/Jeff Jensen, CCCA pasture rent - \$10,666.20
 4. Approve Bills:
 - A. CMRS-FP, postage (on machine) – 73.17
 - B. Logan Hollow Fish Farm, fish – 1,352.25TOTAL BILLS (less Personnel): \$1,425.42
 5. Time Sheets
 6. Review Bank Statements

- Staff/Agency Reports:
1. SWCD Report
 2. NRCS Report
 3. AISWCD, Strategic Plan – Terry
 4. Marty McManus, BLWR Report
 5. Correspondence, if any

- Committee Reports:
1. Personnel – No Report
 2. Finance – IDOA – SWCD funding – same as last year
 3. Legislative – No Report
 4. Education/ Information – Envirothon Results, 4th Grade Trees
 5. Cedar Creek Conservation Area – See Old Business

- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP
 3. Associate Directors
 4. PFC Cost-Share
 5. QuickBooks 2017
 6. Other Old Business

- New Business:
1. Summer Conference/Annual Meeting (July 24-25)
 - Delegate, Attendance, Tour, Hotel, Auction Item
 2. SWCD Annual Meeting and Pond Tour
 3. Review Policies
 4. Next Board Meeting
 5. Other New Business

- Coming Events:
1. Memorial Day, office closed – May 29
 2. Land Use Council 4 – June 8
 3. Next Board Meeting – June 20
 4. Summer Conference – July 24-25

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, June 20, 2017 at 1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. April Minutes
 2. April and May Finance Reports
 3. Income: AISWCD sub-agreements - \$883.34
 4. Approve Bills:
 - A. Cardmember Service (1): internet, meals, frames, plaque – 164.49
 - B. Cardmember Service (2): internet, tile probes, checks, QuickBooks, water test kit folders & batteries – 687.44
 - C. Prairie Hills Forestry, 4th grade trees – 142.50
 - D. Land Use Council 4, dues – 50.00
 - E. Warren County Clerk, copies of deeds: CREP 10.50; SWCD 10.00
 - F. Kellogg Printing, print/mail newsletter – 894.01
 - G. Director Mileage – 376.65 approx.TOTAL BILLS (less Personnel): \$2,285.59
 5. Time Sheets
 6. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Land Use Council 4 – Terry
 3. AISWCD – Terry
 4. Marty McManus, BLWR Report
 5. Correspondence
- Committee Reports:
1. Personnel – No Report
 2. Finance – No Report
 3. Legislative – No Report
 4. Education/ Information – 6th Grade Conservation Day
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP Project – Fencing
 3. Summer Conference (July 24-25): Attendance/Delegate
 4. Annual Meeting and Pond Tour
 5. PFC Cost-Share
 6. Other Old Business
- New Business:
1. Prevailing Wage Ordinance
 2. Lead County for LUC 4 (financial)
 3. Sub-agreement with AISWCD (through NRCS)
 4. SWCD Leadership
 5. Review Personnel Policies
 6. Next Board Meeting – July 18
 7. Other New Business
- Coming Events:
1. 4th of July, office closed – July 4
 2. Next Board Meeting – July 18
 3. Summer Conference – July 24-25
 4. SWCD Annual Meeting/Pond Tour – Aug. 24

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, July 18, 2017** at **1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. June Minutes
 2. June Finance Reports
 3. Income: Tax Levy – 2,000.00
 4. Approve Bills:
 - A. Cardmember Services, internet & filter fabric – 1,019.99
 - B. CMRS-FP, general postage – ??TOTAL BILLS (less Personnel): \$1,019.99+
 5. Time Sheets
 6. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD – Strategic Plan, Terry
 3. Marty McManus, BLWR Report
 4. Correspondence
- Committee Reports:
1. Personnel – Schedule Performance Evaluation
 2. Finance – State Budget Passed
 3. Legislative – No Report
 4. Education/ Information – 6th Conservation Day
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP Project - Fencing
 3. Summer Conference – Resolutions
 4. PFC Cost-Share
 5. Pond Tour/Annual Meeting
 6. AISWCD Sub-Agreement
 7. Other Old Business
- New Business:
1. Approve FY 2017 Financial Report
 2. Approve FY 2018 Proposed Budget
 3. Next Board Meeting – Aug. 15
 4. Other New Business
- Coming Events:
1. AISWCD A.M./Summer Conference – July 24-25
 2. Next Board Meeting – August 15 at 1:00 pm
 3. SWCD Annual Meeting/Pond Tour – August 24

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, August 15, 2017 at 1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. July Minutes
 2. Special Minutes 8/8/17
 3. July Finance Reports
 4. Income: AISWCD Sub-Agreement – \$583.34
 5. Approve Bills:
 - A. Kellogg Printing, print & mail newsletter – 1000.00 (approx.)
 - B. Cardmember Services, internet, supplies,
hotel stay at AISWCD mtg – 274.55
 - C. AISWCD, quarterly insurance payment – 175.42
 - D. Monmouth Township, prevailing wage – 13.72TOTAL BILLS (less Personnel): \$1,463.69 ++
 6. Time Sheets
 7. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD A.M./Summer Conference –Terry
 3. Marty McManus, BLWR Report
 4. Correspondence, if any
- Committee Reports:
1. Personnel – Results of Employee Evaluations
 2. Finance – How many funds should districts expect?
 3. Legislative – No Report
 4. Education/ Information – 6th Grade Conservation Day; Farm Safety
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP Project
 3. Pond Tour/Annual Meeting – August 24
 4. Approve Budget FY 2018
 5. PFC Cost-Share FY 2017
 6. Fabric Roller
 7. Review Closed Meeting Minutes (8/19/13)
 8. Other Old Business
- New Business:
1. Approve Employee Contract for FY 2018
 2. Resource Conservationist Position
 3. Set General Election – Tuesday, Feb. 20, 2018
 4. Next Board Meeting – September 19 or October 17
 5. Other New Business
- Coming Events:
1. Pond Tour/Annual Meeting – August 24
 2. Labor Day, Office Closed – Sept. 4
 3. W-H Farm Bureau Farm Safety Day – Sept. 14 at Stronghurst
 4. Next Board Meeting – September 19 or October 17
 5. 6th Grade Conservation Day – September 21

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, September 12, 2017 at 1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. August Minutes
 2. August Finance Reports
 3. Income: AISWCD, NRCS admin – \$1316.68
 4. Approve Bills:
 - A. Cardmember Services: internet, Summer Conf, supplies – \$159.72
 - B. AISWCD, insurance - 144.75
 - C. Kitch’s Excavating – 6,600TOTAL BILLS (less Personnel): \$304.47
TOTAL CCCA BILLS: \$6600.00
 5. Time Sheets
 6. Review Bank Statements
- Staff/Agency Reports:
1. NRCS Report
 2. SWCD Report
 3. Annual Meeting Review
 4. AISWCD – Terry
 5. Marty McManus, BLWR Report
 6. Correspondence
- Committee Reports:
1. Personnel – No Report
 2. Finance – State Funds to SWCDs and LUCs
 3. Legislative – No Report
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture – EQIP
 3. AC Contract
 4. Hire New Personnel
 5. Approve FY 2018 Budget
 6. Other Old Business
- New Business:
1. IDOA Grant Agreement
 2. FY 2018 Annual Plan of Work
 3. NRCS Review 1619
 4. Next Board Meeting
 5. Other New Business
- Coming Events:
1. Farm Safety Day – Sept. 14
 2. 6th Grade Conservation Day – Sept. 21
 3. Next Board Meeting – November 21
 4. General Election of Directors – February 20, 2018

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, October 17, 2017 at 1:00 pm** at the district office.

- Call To Order: 1:00 pm (maybe 7:00 pm) (depends on rain)
- Approval:
1. September Minutes
 2. September Finance Reports
 3. Income: County Tax Levy – \$2,000
 4. Approve Bills:
 - A. Cardmember Services: internet, tour food, tables/chairs, supplies – \$361.47
 - B. Logan Hollow Fish Farm, fish sales – 1,338.00
 - C. US Postal Service – 53.20
 - D. Review Atlas, legal notice – 80.00
 - E. NACD, dues – (\$300-\$500)
 - F. Astoria Fencing, CCCA half of fencing estimate – 8,000

TOTAL BILLS (less Personnel): \$2,052.67

TOTAL CCCA BILLS: \$8000.00
 5. Time Sheets
 6. Review Bank Statements
- Staff/Agency Reports:
1. NRCS Report
 2. SWCD Report
 3. AISWCD – Terry
 4. Marty McManus, BLWR Report
 5. Correspondence
- Committee Reports:
1. Personnel – No Report
 2. Finance – Waiting for Funds
 3. Legislative – No Report
 4. Education/ Information – There was no 6th Grade Conservation Day – rained out
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture – EQIP
 3. FY 2018 Annual Plan of Work
 4. NRCS Review 1619
 5. Other Old Business
- New Business:
1. Approve Land Use Council 4 Funding Dispersal Plan
 2. Technical Assistance – Cover Crop
 3. Thanksgiving Holiday – 2 Days
 4. Next Board Meeting
 5. Other New Business
- Coming Events:
1. Next Board Meeting – November 21
 2. Thanksgiving Day, Holiday – November 23
 3. General Election of Directors – February 20, 2018

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, November 21, 2017 at 1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. October Minutes
 2. October Finance Reports
 3. Approve Bills:
 - A. Cardmember Services: internet, office chair – \$256.62
 - B. Review Atlas, legal notice – 50.00+/-
 - C. Jeff Jensen, CCCA remainder fencing bill – 732.46

TOTAL BILLS (less Personnel): \$306.62
TOTAL CCCA BILLS: \$732.46
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. NRCS Report
 2. SWCD Report
 3. AISWCD – Terry
 4. Marty McManus, BLWR Report
 5. Correspondence
- Committee Reports:
1. Personnel – No Report
 2. Finance – Waiting for Funds
 3. Legislative – No Report
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture – EQIP
 3. PFC (CPP) Cost-Share
 4. Other Old Business
- New Business:
1. Tax Levy Request
 2. NACD Grant Application
 3. Insurance Group Administration Invoice
 4. 4th Grade Trees
 5. ISWCDEA Dues
 6. Next Board Meeting
 7. Other New Business
- Coming Events:
1. Thanksgiving Holiday – November 23-24
 2. Employee Winter Training – December 5-6
 3. Next Board Meeting – December 19
 4. General Election of Directors – February 20, 2018

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, December 19, 2017 at 1:00 pm** at the district office.

- Lunch: 12 noon
- Call To Order: 1:00 pm
- Approval:
1. November Minutes
 2. November Finance Reports
 3. Approve Bills:
 - A. Cardmember Services: internet – \$71.99
 - B. Director Mileage, July-Dec – 431.10
 - C. Employee Mileage, July-Dec – 201.70TOTAL BILLS (less Personnel): \$704.79
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD – Terry
 3. Marty McManus, BLWR Report
 4. Correspondence
- Committee Reports:
1. Personnel – No Report
 2. Finance – No Report
 3. Legislative – No Report
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture EQIP project
 3. Cost-Share – Cover Crops
 4. Director Elections
 5. Other Old Business
- New Business:
1. Associate Directors
 2. Set Up Winter Meeting
 3. IL Envirothon Donation
 4. Vacation - Wendy
 5. Christmas Gathering
 6. Next Board Meeting – Jan. 16
 7. Other New Business
- Coming Events:
1. Christmas, Office Closed – December 25
 2. New Year's Day, Office Closed – January 1, 2018
 3. ML King Birthday, Office Closed – January 15
 4. Next Board Meeting – January 16
 5. General Election of Directors – February 20