

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

20

DATE: The board will meet on **Tuesday, January 13, 2015** at 1:00 pm at the district office.

- Call To Order: 1:00 pm
- Approval:
1. December Meeting Minutes
 2. December Finance Reports
 3. Expenses –
 - A. Credit Card; internet – ??
 - B. Prairie Hills RC&D, dues – 225.00
 - C. Turner-Vermont Agency, O&D insurance – 837.00TOTAL BILLS (less personnel): \$1062.00++
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Land Use Council 4
 3. AISWCD – Terry
 4. Marty McManus, BLWR
 5. Correspondence, if any
- Committee Reports:
1. Personnel – 6 month employee evaluations
 2. Finance – No Report
 3. Legislative – Leg. Day – March 10, 2015
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture Fencing/EQIP
 3. CCCA Cropland
 4. Sign Petition to Hold Election
 5. Long Range Plan Development
 6. Other Old Business
- New Business:
1. Review Closed Meeting Minutes
 2. Change Employee Contract to Match FY?
 3. 4th Grade Trees
 4. Envirothon Donation
 5. Vacation - Wendy
 6. Next Board Meeting – February 17, 2015
 7. Other New Business
- Coming Events:
1. CCCA Timber Case to Illinois Supreme Court – January 21 at Springfield
 2. Presidents Day, Office Closed – February 16
 3. General Election of Directors – February 17 from 6:30am-5:30pm
 4. Next Board Meeting – February 17 at 1:00
 5. Land Use Council 4 – February 26 at Macomb
 6. Legislative Day – March 10 at Springfield

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, February 17, 2015 at 1:00 p.m.** at the district office.

GENERAL ELECTION OF DIRECTORS – DON'T FORGET TO VOTE!!

- Lunch:** 12:00 noon
- Call To Order: 1:00 p.m.
- Approval:
1. January Minutes
 2. January Finance Reports
 3. Approve Bills:
 - A. Credit Card: internet, QuickBooks payroll – 398.99
 - B. GateHouse Media, election notice, pasture ads – 22.40
 - C. Kellogg Printing, newsletter – ??TOTAL BILLS (less Personnel): \$421.39++
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD
 3. Marty McManus, BLWR – Review Report
 4. Correspondence, if any
- Committee Reports:
1. Personnel – No Report
 2. Finance – No Report
 3. Legislative – AISWCD Legislative Day, Springfield – March 10
 4. Education/ Information – 3rd Grade Ag Day – March 26
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP
 3. CCCA Cropland
 4. Long Range Plan Development
 5. Other Old Business
- New Business:
1. Associate Directors
 2. Other New Business
- Coming Events:
1. President's Day, office closed – February 16
 2. General Election of Directors – February 17
 3. Land Use Council 4 Meeting – February 26 at 10:00 am at Macomb
 4. Legislative Day – March 10 at Springfield
 5. Next Board Meeting – March 17 at 1:00 pm
 6. LUC Envirothon – April 8 at Lewistown

WARREN COUNTY SOIL AND WATER
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A G E N D A

DATE: The board will meet on Tuesday, March 17, 2015 at 1:00 pm at the district office.

Lunch – Pizza 12:30 pm

Organizational Meeting: 1:00 pm
Election Results – Acceptance of Office – Election of Officers

Call To Order: 1:15 pm

Approval:

1. February Minutes
2. February Finance Reports
3. Approve Bills:
 - A. Postmaster, bulk permit – 220.00
 - B. Cardmember Services, internet, plaque, printer ink
Conservation cropping seminar – 195.60
 - C. Gatehouse Media, election results – 9.80TOTAL BILLS (less Personnel): \$425.40
4. Time Sheets
5. Review Bank Statements

Staff/Agency Reports:

1. SWCD/NRCS Team Report
2. Land Use Council 4 – Terry
3. AISWCD & Legislative Day – Terry
4. Marty McManus, BLWR Report – Chairman/New Director Training
5. Correspondence

Committee Reports:

1. Personnel – No Report
2. Finance – No Report
3. Legislative – No Report
4. Education/ Information – Envirothon – April 8
3rd Grade Ag Day – March 26th; 4th Grad Trees – wk of April 20
5. Cedar Creek Conservation Area – See Old Business

Old Business:

1. CCCA Timber Settlement Update
2. CCCA EQIP
3. CCCA Cropland
4. Long Range Plan
5. Associate Directors
6. Other Old Business

New Business:

1. Statement of Economic Interest
2. Summer Conference
3. NRCS Civil Rights/Sexual Harrassment
4. Gift Ban/Ethics Policy
5. Next Board Meeting
6. Other New Business

Coming Events:

1. Land Use Council 4 Meeting – March 23 at 10:00 am at Roseville
2. 3rd Grade Ag Day – March 26 at Monmouth
3. Envirothon – April 8 at Lewistown
4. Fish Sale – April 14 at 12:00 noon
5. Next Board Meeting – ???

WARREN COUNTY SOIL AND WATER
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A G E N D A

DATE: The board will meet on **Tuesday, April 21, 2015 at 7:30 pm** at the district office.

- Call To Order: 7:30 pm
- Approval:
1. March Minutes
 2. March Finance Reports
 3. Receipts: IDOA, partial operations payment – 8419.00
 4. Approve Bills:
 - A. LUC 4, dues – 50.00
 - B. Postmaster, mail fish orders – 38.31
 - C. Cardmember Service: filter fabric, internet, fuel, fish sale license, LUC Mtg, Envirothon Mtg – 2027.57
 - D. AISWCD, dues – 252.57
 - E. Logan Hollow Fish Farm, fish – 6,834.75TOTAL BILLS (less Personnel): \$9,203.20
 5. Time Sheets
 6. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD – Terry
 3. Marty McManus, BLWR Report
 4. Correspondence, if any
- Committee Reports:
1. Personnel – No Report
 2. Finance – No Report
 3. Legislative – Continue to contact legislators
 4. Education/ Information – Envirothon Results
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP
 3. CCCA Tree Removal Bids
 4. Long Range Plan
 5. Other Old Business
- New Business:
1. Summer Conference – July 27-28
 2. Annual Meeting/Pond Tour
 3. Review Investment Policy
 4. Change Summer Hours – Wendy??
 5. Next Board Meeting
 6. Other New Business
- Coming Events:
1. Memorial Day, office closed – May 25
 2. Next Board Meeting – June 16??
 3. Land Use Council 4 – June 18
 4. Summer Conference – July 27-28

WARREN COUNTY SOIL AND WATER
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A G E N D A

DATE: The board will meet on **Thursday, June 11, 2015 at 7:00 pm** at the district office.

- Call To Order: 7:00 pm (NOTE DATE/DAY CHANGE)
- Approval:
1. April Minutes
 2. April and May Finance Reports
 3. Approve Bills:
 - A. Cardmember Service: filter fabric, internet – 1999.99
 - B. Secretary of State, trailer licenses – 36.00
 - C. Prairie Hills Forestry, 4th grade trees – 145.00
 - D. R.W. Troxell & Co, surety bond – 100.00
 - E. Thomas Peake, memorial – 10.00
 - F. McDonough Power Coop, service to CCCA well – 400.00
 - G. Kellogg Printing, print/mail newsletter – 909.91
 - H. Director Mileage – 403.08 approx.
 - I. Rick (RC) Mileage – 522.10TOTAL BILLS (less Personnel): \$4,526.08
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD – Terry
 3. Marty McManus, BLWR Report
 4. Correspondence – Ken Russell Update
- Committee Reports:
1. Personnel – Employee Hour Reduction
 2. Finance – Reduced Funding from State
 3. Legislative – Continue to contact legislators
 4. Education/ Information – Ag Education
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture – Insurance
 3. CCCA Tree Removal Bids
 4. Summer Conference – July 28-29
 5. Annual Meeting/Pond Tour – August 27
 6. Update Budget FY 2014
 7. Other Old Business
- New Business:
1. Sub-agreement with AISWCD (through NRCS)
 2. Employee Hours Reduced
 3. Prevailing Wage Ordinance
 4. Staff Vacations
 5. Next Board Meeting 14 or 21
 6. Other New Business
- Coming Events:
1. 4th of July Holiday, office closed – July 3-4
 2. Land Use Council 4 – June 18
 3. Next Board Meeting – July 14 or 21
 4. Summer Conference – July 27-28

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, July 14, 2015** at **12:00 pm** at the district office.

- Lunch 12:00 pm
- Call To Order: 12:30 pm
- Approval:
1. June Minutes
 2. June Finance Reports
 3. Approve Bills:
 - A. Cardmember Services, internet, filter fabric, LUC 4 meals – 2021.19
 - B. AISWCD, summer conference – 144.00
 - C. Wendy Brokaw, mileage – 34.50
 - D. March, McMillan, DeJoode & Duvall, CCCA timber – 200.06
CCCA pasture lease & EQIP contract – 540.00TOTAL BILLS (less Personnel): \$2939.75
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Land Use Council 4 – Terry
 3. AISWCD – Terry
 4. Marty McManus, BLWR Report
 5. Correspondence – Ken Russell
- Committee Reports:
1. Personnel – Performance Evaluations
 2. Finance – No Report
 3. Legislative – SWCD’s not to receive payments indefinitely
 4. Education/ Information – 4th Grade Ag Day; 5th Grade Farm Safety
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture Improvement
 3. Summer Conference
 4. Pond Tour/Annual Meeting – August 27
 5. Approve Final Budget FY 2015
 6. Other Old Business
- New Business:
1. Approve FY 2015 Financial Report
 2. Approve FY 2016 Cost-Share Rates
 3. Next Board Meeting
 4. Other New Business
- Coming Events:
1. AISWCD A.M./Summer Conference – July 27-28
 2. Next Board Meeting –August 18 at 1:00 pm
 3. Pond Tour/Annual Meeting – August 27

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DATE: The board will meet on **Tuesday, August 18, 2015 at 1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. July Minutes
 2. July Finance Reports
 3. Approve Bills:
 - A. Kellogg Printing, print & mail newsletter – 1000.00 (approx.)
 - B. Flatt's Pump & Well Service, CCCA well/pipeline/waters – 5486.20
 - C. Cardmember Services, LUC 4 meals, internet, filter fabric – 2021.19
 - TOTAL BILLS (less Personnel): \$8,507.39 ++
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD A.M./Summer Conference –Terry
 3. Marty McManus, BLWR Report
 4. Correspondence, if any
- Committee Reports:
1. Personnel – Results of Personnel Evaluations
 2. Finance – No State Funds
 3. Legislative – No Money
 4. Education/ Information – WH Farm Bureau Safety Day – Sept. 11
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture Improvement
 3. CCCA Cropland
 4. Pond Tour/Annual Meeting – August 27
 5. Approve FY 2015 Financial Report
 6. District Finances *RC area - 834/mo; 10,003/yr.*
 7. Approve Budget FY 2016
 8. Review Closed Meeting Minutes (8/19/13)
 9. Other Old Business
- New Business:
1. Approve Employee Contracts for FY 2016
 2. Review Certificate of Deposit at Midwest Bank (2) – 9/4/16
 3. Building Partnerships
 4. New Sign for Building
 5. Set General Election – Tuesday, Feb. 17, 2016
 6. Next Board Meeting – Sept. or Oct.
 7. Other New Business
- Coming Events:
1. Pond Tour/Annual Meeting – August 27
 2. Labor Day, Office Closed – Sept. 7
 3. W-H Farm Bureau Farm Safety Day – Sept. 11 at Stronghurst
 4. Next Board Meeting – September 15 or October 20?

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DATE: The board will meet on **Tuesday, September 15, 2015 at 7:00 pm** at the district office.

- Call To Order: 7:00 pm
- Approval:
1. August Minutes
 2. August Finance Reports
 3. Approve Bills:
 - A. Cardmember Services –
 - B. Rick Winbigler, reimburse for fish for pond tour – 175.00TOTAL BILLS (less Personnel): \$
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Land Use Council 4
 3. AISWCD – Terry
 4. Marty McManus, BLWR Report
 5. Correspondence, if any
- Committee Reports:
1. Personnel – No Report
 2. Finance –
 3. Legislative – Status of HB 4282
 4. Education/ Information – Review Pond Tour/Annual Meeting – Aug. 27
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Cropland
 3. Finances
 4. Other Old Business
- New Business:
1. Employee Health Insurance
 2. FY 2016 Employee Evaluation Standards
 3. NRCS 1619 Compliance
 4. NRCS Civil Rights
 5. Aerway Ad in Farm Bureau Newsletter
 6. Next Board Meeting
 7. Other New Business
- Coming Events:
1. Last Day of State Paid Employee Insurance – September 30
 2. IDOA-BLWR Regional Reps Laid Off – September 30
 3. Columbus Day, Office Closed – Oct. 12
 4. Next Board Meeting – October 20
 5. Veteran’s Day, Office Closed – November 11
 - 6.

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, November 17, 2015 at 1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. September Minutes
 2. September and October Finance Reports
 3. Income: AISWCD, NRCS admin – \$386.66
Warren County, tax payment – 3,000
 4. Approve Bills:
 - A. Cardmember Services: internet, fuel, storage shed – \$607.29
 - B. RW Troxell, Inland Marine Insurance – 350.00
 - C. Logan Hollow Fish Farm, fish – 4,084.75 & 390.00
 - D. Western Illinois Title Company, CCCA title search – 150.00
 - E. AISWCD, tour – 30.00
 - F. RW Troxell, district insurance & worker comp -
TOTAL BILLS (less Personnel): \$5,612.04++
AISWCD, health and disability insurance – 848.76
 5. Time Sheets
 6. Review Bank Statements (Sept. and Oct.)
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Land Use Council 4 – Upcoming Meeting – Nov. 19
 3. AISWCD – Terry
 4. Marty McManus, BLWR Report
 5. Correspondence
- Committee Reports:
1. Personnel – No Report
 2. Finance – Illinois Funds Accounts
 3. Legislative – Still No State Budget
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture
 3. NRCS Civil Rights
 4. FY 2016 Employee Evaluation Standards
 5. Finances
 6. Other Old Business
- New Business:
1. Personnel
 2. Tax Levy
 3. Winter Training
 4. NACD Dues
 5. ISWCDEA Dues
 6. Thanksgiving Holiday
 7. Next Board Meeting
 8. Other New Business
- Coming Events:
1. Land Use Council 4 – November 19 at Roseville Lanes at 10:00 am
 2. Thanksgiving Holiday – November 26-27??
 3. Employee Winter Training – December 1-2 at Springfield
 4. Next Board Meeting – December 15
 5. General Election of Directors – February 16

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A G E N D A

DATE: The board will meet on **Thursday, December 17, 2015 at 1:00 pm** at the district office.

- Lunch noon
- Call To Order: 1:00 pm
- Approval:
1. November Minutes
 2. November Finance Reports
 3. Income: AISWCD, NRCS admin – \$386.66; Tax Levy – 1,461.80 (final)
 4. Approve Bills:
 - A. Cardmember Services: internet, aerway repairs – \$160.59
 - B. Gatehouse Media, legal notices – 47.20
 - C. Director Mileage, July-Dec – 706.68
 - D. Employee Mileage, July-Dec – 96.61

TOTAL BILLS (less Personnel): \$1011.08
AISWCD, health and disability insurance – 848.76
 5. Time Sheets
 6. Review Bank Statements (Nov.)
- Staff/Agency Reports:
1. SWCD/NRCS Team Report – Client Gateway
 2. AISWCD – Terry
 3. Marty McManus, BLWR Report
 4. Correspondence
- Committee Reports:
1. Personnel – No Report
 2. Finance – Illinois Funds Accounts
 3. Legislative – Still No State Budget
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture
 3. Finances
 4. Update Spoon River Plan – Knox Request
 5. Other Old Business
- New Business:
1. Proposed Plan of Work for AISWCD Sub-agreement
 2. Federal Holidays (non-work day)
 3. Conservation Cropping Seminar – Rick
 4. Order Flags/Tile Probes
 5. NLRs Joint Meeting with Henderson
 6. Farm Bureau Grant Application
 7. Vacation - Wendy
 8. Christmas Gathering
 9. Next Board Meeting
 10. Other New Business
- Coming Events:
1. Christmas, Office Closed – December 25
 2. New Year's Day, Office Closed – January 1, 2016
 3. Begin Reduced Employee Hours – January 10
 4. ML King Birthday, Office Closed – January 18
 5. Next Board Meeting – January 19
 6. General Election of Directors – February 16