

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, January 19, 2016** at 1:00 pm at the district office.

- Call To Order: 1:00 pm
- Approval:
1. December Meeting Minutes
 2. December Finance Reports
 3. Expenses –
 - A. AISWCD, general insurance – 266.15
 - B. Prairie Hills RC&D, dues – 225.00
 - C. Turner-Vermost Agency, O&D insurance – 837.00TOTAL BILLS (less personnel): \$1328.15
AISWCD, health & disability insurance – 962.77
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Land Use Council 4
 3. AISWCD – Terry
 4. Marty McManus, BLWR
 5. Correspondence, if any
- Committee Reports:
1. Personnel – 6 month employee evaluations
 2. Finance – No Report
 3. Legislative – Leg. Day – March
 4. Education/ Information – 3rd Grade Day
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture/EQIP
 3. Finances
 4. AISWCD New Sub-Agreement for NRCS (only 16% approved)
 5. Sign Petition to Hold Election
 6. NLRS Joint Meeting with Henderson
 7. Other Old Business
- New Business:
1. AISWCD Funding Proposal
 2. Approve Section 105 Employee Requests
 3. Renew CREP Contract with IDNR
 4. 4th Grade Trees
 5. Envirothon Donation
 6. Review Closed Meeting Minutes
 7. Next Board Meeting – February 16
 8. Other New Business
- Coming Events:
1. Presidents Day, Office Closed – February 18
 2. Land Use Council 4 – February 2 at Macomb
 3. General Election of Directors – February 16 from 6:30am-5:30pm
 4. Next Board Meeting – February 16 at 1:00

WARREN COUNTY SOIL AND WATER
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DATE: The board will meet on **Tuesday, February 16, 2016 at 1:00 p.m.** at the district office.

GENERAL ELECTION OF DIRECTORS – DON'T FORGET TO VOTE!!

- Call To Order: 1:00 p.m.
- Approval:
1. January Minutes
 2. January Finance Reports
 3. Approve Bills:
 - A. Credit Card: internet, QuickBooks payroll – ~~69.99~~ ^{133.61}
 - B. GateHouse Media, election notices – 38.80
 - C. Prairie Hills RC&D, dues – 225.00
 - D. Kellogg Printing, newsletter – ~~99~~ ^{915.35}TOTAL BILLS (less Personnel): ~~\$333.79~~ ^{1312.76}
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Land Use Council 4
 3. AISWCD
 4. Marty McManus, BLWR
 5. Correspondence, if any
- Committee Reports:
1. Personnel – No Report
 2. Finance – No Report
 3. Legislative – AISWCD Legislative Day, Springfield – March 2
 4. Education/ Information – 3rd Grade Ag Day – February 23
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQUIP/~~EXP~~
 3. CCCA Cropland
 4. Finances
 5. NLRS Joint Meeting with Henderson SWCD
 6. Other Old Business
- New Business:
1. AISWCD Funding Proposal
 2. Associate Directors
 3. Work Day Parameters
 4. Review Closed Meeting Minutes (8/19/2013)
 5. Other New Business
- Coming Events:
1. President's Day, office closed – February 15
 2. General Election of Directors – February 16
 3. 3rd Grade Ag Day – February 23 at Monmouth
 4. Land Use Council 4 Meeting – March 17 at 10:00 am at Roseville
 5. Legislative Day – March 2 at Springfield
 6. Next Board Meeting – March 15 at 1:00 pm
 7. LUC 4 Envirothon – April 5 at Lewistown
 8. Fish Sales – April 12

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on Tuesday, March 15, 2016 at 1:00 pm at the district office.

- Organizational Meeting: 1:00 pm
Election Results – Acceptance of Office – Election of Officers
- Call To Order: 1:15 pm
- Approval:
1. February Minutes
 2. February Finance Reports & Current Account Balances
 3. Approve Bills:
 - A. Postmaster, bulk permit – 225.00
 - B. Cardmember Services, internet, plaque, filter fabric – ??
 - C. Gatehouse Media, election results – 7.20TOTAL BILLS (less Personnel): \$232.20++
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD & Legislative Day – Terry
 3. Marty McManus, BLWR ReportCorrespondence
- Committee Reports:
1. Personnel – RC Unemployment
 2. Finance – FY 2017 Budget
 3. Legislative – No Report
 4. Education/ Information – Envirothon – April 5 at Roseville
4th Grade Trees – wk of April 18
 5. Cedar Creek Conservation Area – Boy Scout Eagle Projects
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP
 3. Finances/Personnel
 4. Associate Directors
 5. Other Old Business
- New Business:
1. AISWCD Funding Proposal
 2. Statement of Economic Interest
 3. Storage of Equipment
 4. Sale Items
 5. Open Meeting Act/FOIA
 6. Next Board Meeting – 4/19??
 7. Other New Business
- Coming Events:
1. Land Use Council 4 Meeting – March 17 at 10:00 am at Roseville
 2. Envirothon – April 5 at Roseville
 3. Fish Sale – April 12 at 12:00 noon
 4. Package 4th Grade Trees – April 18
 5. Next Board Meeting – April 19??

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Monday, April 11, 2016 at 7:30 pm** at the district office.

- Call To Order: 7:30 pm
- Approval:
1. March Minutes
 2. March Finance Reports
 3. Receipts:
 - AISWCD, partial operations payment – 386.67
 - Russ/Jeff Jensen, CCCA pasture rent - \$10,666.20
(opened new account for CCCA)
 4. Approve Bills:
 - A. LUC 4, dues – 50.00
 - B. Cardmember Service: filter fabric, internet,
fuel, fish sale license, – 1137.56
 - TOTAL BILLS (less Personnel): \$1,187.56
 5. Time Sheets
 6. Sign Bank forms
 7. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD and LUC 4 – Terry
 3. Marty McManus, BLWR Report
 4. Correspondence, if any
- Committee Reports:
1. Personnel – No Report
 2. Finance – No state funds available
 3. Legislative – Bill for SWCDs – Not likely to pass
 4. Education/ Information – Envirothon Results – Need Volunteers!
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP
 3. Finances
 4. Personnel
 5. Associate Directors
 6. Other Old Business
- New Business:
1. Update Budget FY 2016
 2. Approve Update Section 105 Plan
 3. Continue Newsletter
 4. New Computer
 5. Storage Unit Renewal
 6. Annual Meeting
 7. Summer Conference – Delegate, Attendance, Auction Item
 8. Next Board Meeting
 9. Other New Business
- Coming Events:
1. Memorial Day, office closed – May 30
 2. Land Use Council 4 – May 31
 3. Next Board Meeting – June 21??
 4. Summer Conference – July 25-26

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

Thurs 16

DATE: The board will meet on ~~Tuesday~~, ~~June 14~~, 2016 at **1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. April Minutes
 2. April and May Finance Reports
 3. Income: Equipment Sales – 5941.00
 4. Approve Bills:
 - A. Cardmember Service (2): LUC meals, internet (2) – 161.02
 - B. Gatehouse Media, equipment sales ad – 12.00
 - C. Prairie Hills Forestry, 4th grade trees – 190.00
 - D. Logan Hollow Fish Farm, fish sales – 2475.50
 - E. Jerry Hendel, computer repair – 575.00
 - F. AISWCD, quarterly insurance – 192.15 (April-June)
 - G. AISWCD, quarterly insurance – 175.42 (July-Sept)
 - H. CMRS-FP, reimburse postage – 23.40
 - I. Kellogg Printing, print/mail newsletter – 904.61
 - J. Director Mileage – 332.64 approx.
 - TOTAL BILLS (less Personnel): \$4,866.32
 5. Time Sheets
 6. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Land Use Council 4 – Terry
 3. AISWCD – Terry
 4. Marty McManus, BLWR Report
 5. Correspondence
- Committee Reports:
1. Personnel – Past Directors Died
 2. Finance – See Old Business
 3. Legislative – Continue to contact legislators
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP Project – Highway Access Permit
 3. Finances
 4. Summer Conference (July 25-26): Attendance/Delegate/Auction Item
 5. Annual Meeting
 6. Other Old Business
- New Business:
1. Sub-agreement with AISWCD (through NRCS)
 2. Equipment Sales – Aerway/Dolly
 3. IEPA 319 Grant
 4. Prevailing Wage Ordinance
 4. Staff Vacation
 5. Next Board Meeting – July 19
 6. Other New Business
- Coming Events:
1. 4th of July Holiday, office closed – July 4
 2. Next Board Meeting – July 19
 3. Summer Conference – July 25-26

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, July 19, 2016** at **1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. June Minutes
 2. June Finance Reports
 3. Approve Bills:
 - A. Cardmember Services, internet – 69.99
 - B. CMRS-FP, general postage – 32.93TOTAL BILLS (less Personnel): \$102.92
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD – Terry
 3. Marty McManus, BLWR Report
 4. Correspondence
- Committee Reports:
1. Personnel – Performance Evaluations
 2. Finance – 6 month state budget passed
 3. Legislative – No Report
 4. Education/ Information – 5th Grade Farm Safety
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP Project
 3. Summer Conference - Resolutions
 4. Conservation Tour/Annual Meeting
 5. Approve Final Budget FY 2016
 6. Aerway Sales
 7. AISWCD Sub-Agreement
 8. Other Old Business
- New Business:
1. Approve FY 2016 Financial Report
 2. Approve FY 2017 Cost-Share Rates
 3. Next Board Meeting – Aug. 16
 4. Other New Business
- Coming Events:
1. AISWCD A.M./Summer Conference – July 25-26
 2. Next Board Meeting –August 16 at 1:00 pm

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, August 23, 2016 at 1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. July Minutes
 2. July Finance Reports
 3. Approve Bills:
 - A. Kellogg Printing, print & mail newsletter – 1000.00 (approx.)
 - B. Cardmember Services, internet, filter fabric, hotel stay to AISWCD mtg – 676.79
 - C. AISWCD, quarterly insurance payment – 175.42
 - D. Troxell, highway bond insurance – 250.00TOTAL BILLS (less Personnel): \$2,102.21 ++
 4. Time Sheets
 5. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD A.M./Summer Conference –Terry
 3. Marty McManus, BLWR Report
 4. Correspondence, if any
- Committee Reports:
1. Personnel – Results of Personnel Evaluations
 2. Finance – State Funding Issues
 3. Legislative – No Money
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA EQIP Project
 3. Cover Crop/Annual Meeting – August 30
 4. District Finances
 5. Aerway Bids
 6. Approve Budget FY 2017
 7. Review Closed Meeting Minutes (8/19/13)
 8. Other Old Business
- New Business:
1. Personnel Benefits
 2. Approve Employee Contract for FY 2017
 3. Set General Election – Tuesday, Feb. 21, 2017
 4. Next Board Meeting – Sept. or Oct.
 5. Other New Business
- Coming Events:
1. Cover Crop/Annual Meeting – August 30
 2. Labor Day, Office Closed – Sept. 5
 3. W-H Farm Bureau Farm Safety Day – Sept. 11 at Stronghurst
 4. Next Board Meeting – September 20 or October 18?

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, October 18, 2016 at 7:00 pm** at the district office.

Call To Order: 7:00 pm

- Approval:
1. September Minutes
 2. September and ~~October~~^{August} Finance Reports
 3. Income: AISWCD, NRCS admin – \$723.00 + 583.24
Warren County, tax payment – 2,000
Aerway Sales – 4600.00
Sold storage unit stuff & deposit – 96.37
 4. Approve Bills:
 - A. Cardmember Services: internet, A.M. meeting – \$159.72
 - B. CMRS-FP – General postage – 59.86
 - C. Logan Hollow Fish Farm, fish – 325.00
 - D. Gatehouse Media, aerway ads – 41.50
 - E. SELCO, Inc, CCCA highway signage – 2200.00
 - F. Thompson Trucking, CCCA rock and hauling – 9762.70
 - G. Olson Brothers Tiling, CCCA constr. work – 2350.00TOTAL BILLS (less Personnel): \$586.08
TOTAL CCCA BILLS submitted for EQIP: 14,312.70
 5. Time Sheets
 6. Review Bank Statements (Sept. and ~~Oct.~~^{Aug})

- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Annual Meeting
 3. AISWCD – Terry
 4. Marty McManus, BLWR Report
 5. Correspondence

- Committee Reports:
1. Personnel – No Report
 2. Finance – State Funds to SWCDs and LUCs
 3. Legislative – No Report
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – Boy Scout Project

- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture – EQIP
 3. CCCA Trail
 4. Other Old Business

- New Business:
1. CREP Monitoring – 37 streambanks & 5 easements
 2. FY 2017 Annual Plan of Work
 3. Personnel FY 2017 Employee Evaluation Standards
 4. LUC Funding Request
 5. Water Testing
 6. Insurance Administration Financial Support
 7. NRCS Review 1619
 8. Winter Training
 9. ISWCDEA Dues
 10. Thanksgiving Holiday
 11. Next Board Meeting
 12. Other New Business

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Tuesday, November 22, 2016 at 1:00 pm** at the district office.

- Call To Order: 1:00 pm
- Approval:
1. October Minutes
 2. October Finance Reports
 3. Income: AISWCD, NRCS admin – \$583
 4. Approve Bills:
 - A. Gatehouse Media, director petition notice – 26.80
 - B. Kellogg Printing, newsletter – 917.32TOTAL BILLS (less Personnel): \$944.12
 5. Time Sheets
 6. Review Bank Statements
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. Land Use Council 4 from Nov. 7 – Rich/Ferry/Merrill
 3. AISWCD – Terry – Strategic Plan
 4. Marty McManus, BLWR Report
 5. Correspondence
- Committee Reports:
1. Personnel – No Report
 2. Finance – LUC funds split
 3. Legislative – No Report
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture - EQIP
 3. ISWCDEA Dues
 4. Other Old Business
- New Business:
1. Lead County for Land Use Council 4
 2. LUC Dispersal Plan
 3. Approve IDOA Grant Agreement
 4. Workload
 5. Contract for CREP Monitoring
 6. Tax Levy Request
 7. 4th Grade Trees
 8. Christmas Gathering
 9. Next Board Meeting – before Dec. 15??
 10. Other New Business
- Coming Events:
1. Thanksgiving Holiday – November 24-25
 2. Employee Winter Training – December 6-7 at Springfield
 3. Next Board Meeting – December 20??
 4. Christmas Holiday, office closed – December 26 (Monday)
 5. General Election of Directors – February 21

WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

A G E N D A

DATE: The board will meet on **Wednesday, December 14, 2016 at 10:00 am** at the district office.

- Call To Order: 10:00 am
- Approval:
1. November Minutes
 2. November Finance Reports
 3. Income: AISWCD, NRCS admin – \$583
 4. Approve Bills:
 - A. Cardmember Services: internet – \$69.99
 - B. Director Mileage, July-Dec – 399.60
 - C. Employee Mileage, July-Dec – 174.96TOTAL BILLS (less Personnel): \$644.55
 5. Time Sheets
 6. Review Bank Statements (Nov.)
- Staff/Agency Reports:
1. SWCD/NRCS Team Report
 2. AISWCD – Terry
 3. Marty McManus, BLWR Report
 4. Correspondence
- Committee Reports:
1. Personnel – No Report
 2. Finance – No Report
 3. Legislative – No Report
 4. Education/ Information – No Report
 5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
 2. CCCA Pasture EQIP project
 3. Cost-Share Workload
 4. County Tax Levy Request
 5. Christmas Gathering
 6. Other Old Business
- New Business:
1. Associate Directors
 2. Approve Section 105 Plan
 3. Vacation - Wendy
 4. Next Board Meeting – Jan. 17
 5. Other New Business
- Coming Events:
1. Christmas, Office Closed – December 26
 2. New Year's Day, Office Closed – January 2, 2017
 3. ML King Birthday, Office Closed – January 16
 4. Next Board Meeting – January 17
 5. General Election of Directors – February 21