

WARREN COUNTY SOIL AND WATER  
CONSERVATION DISTRICT

A G E N D A

**DATE:** The board will meet on **Tuesday, December 18, 2018 at 1:00 pm** at the district office.

**LUNCH AT 12:00 noon – Bring a dish to pass; meat and table wear will be furnished**

Call To Order: 1:00 pm

- Approval:
1. November Minutes
  2. November Finance Reports
  3. Approve Bills:
    - A. Cardmember Services, internet – \$73.98
    - B. GateHouse Media, legal notice (election petitions) – 24.00
    - C. Prairie Hills RC&D, dues – 300.00
    - D. Director Mileage – 408.05 +/-
    - E. Wendy Brokaw, mileage – 192.39
    - F. NACD, dues – ???
  - TOTAL BILLS (less Personnel): \$998.42++
  4. Time Sheets
  5. Review Bank Statements

- Staff/Agency Reports:
1. NRCS Report
  2. SWCD Report
  3. Land Use Council 4 - LUC 4 Dispersal Plan Approved
  4. AISWCD – Terry
  5. Marty McManus, BLWR Report
  6. Correspondence

- Committee Reports:
1. Personnel – No Report
  2. Finance – Waiting on FY 2019 funds
  3. Legislative – No Report
  4. Education/ Information – No Report
  5. Cedar Creek Conservation Area – See Old Business

- Old Business:
1. CCCA Timber Settlement Update
  2. CCCA Pasture – EQIP
  3. PFC Cost-Share FY 2017 & 2018
  4. General Director Election
  5. Holiday Gathering
  6. Other Old Business

- New Business:
1. Performance Evaluation for AC
  2. FY 2019 State Cost-Share
  3. Certificate of Deposit
  4. 4<sup>th</sup> Grade Trees
  5. QuickBooks
  6. Vacation Request
  7. Next Board Meeting
  8. Other New Business

- Coming Events:
1. Christmas Day, office closed – December 25
  2. New Year's Day, office closed – January 1, 2019
  3. Next Board Meeting – January 15 at 1:00
  4. General Election of Directors – February 19, 2019

WARREN COUNTY SOIL AND WATER  
CONSERVATION DISTRICT

A G E N D A

**DATE:** The board will meet on **Tuesday, November 13, 2018 at 7:00 pm** at the district office.

- Call To Order: 7:00 pm
- Approval:
1. September Minutes
  2. September & October Finance Reports
  3. Income: AISWCD, NRCS admin – \$1050.00  
Warren County, tax levy – 1478.05
  4. Approve Bills:
    - A. Cardmember Services: internet – \$71.98
    - B. Postmaster, stamps – 50.00
    - C. ISWCDEA, winter training registration – 20.00
    - D. GateHouse Media, legal notice (budget) – 145.60
    - E. ISWCDEA, dues – 10.00
    - F. Logan Hollow Fish Farm, fish – 2401.15
    - G. Kellogg Printing, print & mail newsletter – 917.72
    - H. NACD, dues – ???TOTAL BILLS (less Personnel): \$3616.45++
  5. Time Sheets
  6. Review Bank Statements (Sept & Oct)
- Staff/Agency Reports:
1. NRCS Report
  2. SWCD Report
  3. AISWCD – Terry
  4. Marty McManus, BLWR Report
  5. Correspondence
- Committee Reports:
1. Personnel – No Report
  2. Finance – No Funds Yet?
  3. Legislative – Changes to State Houses/Governor
  4. Education/ Information – No Report
  5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
  2. CCCA Pasture – EQIP
  3. PFC Cost-Share FY 2017 & 2018
  4. General Director Election
  5. NRCS Review 1619
  6. Other Old Business
- New Business:
1. AISWCD Assistance/CRP Grants
  2. LUC 4 Dispersal Plan
  3. Tax Levy
  4. FY 2019 State Cost-Share
  5. Winter Training
  6. Sec. 105 Plan
  7. NACD Survey
  8. 2-Day Thanksgiving Holiday
  9. Holiday Gathering
  10. Next Board Meeting (lunch)
  11. Other New Business

WARREN COUNTY SOIL AND WATER  
CONSERVATION DISTRICT

A G E N D A

**DATE:** The board will meet on **Tuesday, September 18, 2018 at 7:30 pm** at the district office.

Call To Order: 7:30 pm

New Conservation Technician – Keely Egelhoff

- Approval:
1. August Minutes
  2. August Finance Reports
  3. Income: AISWCD, NRCS admin – \$525.00
  4. Approve Bills:
    - A. Cardmember Services: internet – \$71.98
    - B. M&E Catering, A.M. meal 1/2 – 201.25TOTAL BILLS (less Personnel): \$273.23
  5. Time Sheets
  6. Review Bank Statements

- Staff/Agency Reports:
1. NRCS Report
  2. SWCD Report
  3. AISWCD/Annual Meeting – Terry
  4. Marty McManus, BLWR Report
  5. Correspondence

- Committee Reports:
1. Personnel – No Report
  2. Finance – No Funds Yet
  3. Legislative – No Report
  4. Education/ Information – Pollinator Meeting, 6<sup>th</sup> Grade Day; Farm Safety Day
  5. Cedar Creek Conservation Area – See Old Business

- Old Business:
1. CCCA Timber Settlement Update
  2. CCCA Pasture – EQIP
  3. PFC Cost-Share FY 2017 & 2018
  4. General Director Election
  5. Other Old Business

- New Business:
1. IDOA Grant Agreement
  2. FY 2019 Annual Plan of Work
  3. NRCS Review 1619
  4. Next Board Meeting
  5. Other New Business

- Coming Events:
1. Farm Safety Day – Sept. 20
  2. Next Board Meeting
  3. General Election of Directors – February 19, 2019

WARREN COUNTY SOIL AND WATER  
CONSERVATION DISTRICT

A G E N D A

**DATE:** The board will meet on **Tuesday, August 14, 2018 at 1:00 pm** at the district office.

Call To Order: 1:00 pm

No July Meeting Due to Lack of a Quorum

Approval:

1. June Minutes
2. June & July Finance Reports
3. Income: AISWCD Sub-Agreement (2) – \$1050
4. Approve Bills:
  - A. Cardmember Services (2), internet (2), director expense – 232.09TOTAL BILLS (less Personnel): 232.09 +
5. Time Sheets
6. Review Bank Statements

Staff/Agency Reports:

1. SWCD/NRCS Team Report
2. AISWCD A.M./Summer Conference –Terry
3. Marty McManus, BLWR Report
4. Correspondence, if any

Committee Reports:

1. Personnel – Employee Evaluation
2. Finance – State Budget Passed; Finances Reviewed
3. Legislative – No Report
4. Education/ Information – 6<sup>th</sup> Grade Conservation Day; Farm Safety
5. Cedar Creek Conservation Area – See Old Business

Old Business:

1. CCCA Timber Settlement Update
2. CCCA EQIP Project
3. Annual Meeting – August 30
4. Technical Position w/ McDonough
5. Approve FY 2018 Financial Report
6. Approve Budget FY 2019
7. PFC Cost-Share FY 2017 & 2018
8. Review Closed Meeting Minutes (8/19/13)
9. Other Old Business

New Business:

1. Approve Employee Contract for FY 2019
2. Set General Election – Tuesday, Feb. 19, 2019
3. Approve FY 18 Finance Management Sheet
4. Approve FY 18 Comptroller Report
5. SAM Renewal Permissions Letter
6. FY 19 Practice Components
7. Next Board Meeting – September 18 or October 16
8. Other New Business

Coming Events:

1. Pollinator Meeting/Annual Meeting – August 30
2. Labor Day, Office Closed – Sept. 3
3. 6<sup>th</sup> Grade Conservation Day – Sept. 13 at Young's Lake
4. Next Board Meeting – September 19 or October 17
5. W-H Farm Bureau Farm Safety Day – Sept. 20 at Stronghurst

WARREN COUNTY SOIL AND WATER  
CONSERVATION DISTRICT

A G E N D A

*No Quorum  
present*

**DATE:** The board will meet on **Tuesday, July 17, 2018 at 1:00 pm** at the district office.

Call To Order: 1:00 pm

- Approval:
1. June Minutes
  2. June Finance Reports
  3. Income: Tax Levy – \$2,459.91  
AISWCD sub-agreements - \$525
  4. Approve Bills:
    - A. Cardmember Services, internet – 71.98
    - B. McDonough CO SWCD, district share of technician position – 5,000TOTAL BILLS (less Personnel): \$5,071.98
  5. Time Sheets
  6. Review Bank Statements

- Staff/Agency Reports:
1. SWCD/NRCS Team Report
  2. AISWCD – Terry
  3. Marty McManus, BLWR Report
  4. Correspondence

- Committee Reports:
1. Personnel – Schedule Performance Evaluation
  2. Finance – State Budget Passed
  3. Legislative – No Report
  4. Education/ Information – No Report
  5. Cedar Creek Conservation Area – See Old Business

- Old Business:
1. CCCA Timber Settlement Update
  2. CCCA EQIP Project
  3. Summer Conference (July 23-24): Resolutions
  4. Technical Position w/ McDonough
  5. Annual Meeting
  6. PFC Cost-Share (cover crops?)
  7. Other Old Business

- New Business:
1. FY 2018 Financial Report
  2. FY 2019 Proposed Budget
  3. Next Board Meeting – Aug. 21
  4. Other New Business

- Coming Events:
1. AISWCD A.M./Summer Conference – July 23-24
  2. Next Board Meeting – August 21 at 1:00 pm
  3. SWCD Annual Meeting – August 30

WARREN COUNTY SOIL AND WATER  
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A G E N D A

**DATE:** The board will meet on **Tuesday, April 17, 2018 at 7:00 pm** at the district office.

- Call To Order: 7:00 pm
- Approval:
1. March Minutes
  2. March Finance Reports
  3. Receipts:
    - AISWCD, EQIP payment – 525.00
    - Russ/Jeff Jensen, CCCA pasture rent - \$10,666.20
  4. Approve Bills:
    - A. J&J Farms, fish refund - \$100.00
    - B. Logan Hollow Fish Farm, fish – 1518.75
    - C. Cardmember Services, internet, fish permit – 83.75
    - D. Roseville Lanes, LUC meals – 31.53
    - E. Jerry Hendel, computer repair – 75.00TOTAL BILLS (less Personnel): \$1,809.03
  5. Time Sheets
  6. Review Bank Statements
- Staff/Agency Reports:
1. SWCD Report
  2. NRCS Report – No Report
  3. AISWCD – Terry
  4. Marty McManus, BLWR Report
  5. Correspondence, if any
- Committee Reports:
1. Personnel – No Report
  2. Finance – No Report
  3. Legislative – No Report
  4. Education/ Information – Envirothon Results, 4<sup>th</sup> Grade Trees
  5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update
  2. CCCA EQIP Fencing/Tree Clearing Bids
  3. PFC Cost-Share
  4. Other Old Business
- New Business:
1. NACD Grant Approved with McDonough County – Hire Employee
  2. Summer Conference/Annual Meeting (July 23-24)
    - Delegate, Attendance, Tour, Hotel, Auction Item
  3. SWCD Annual Meeting and Tour?
  4. Envirothon Travel - Wendy
  5. Next Board Meeting
  6. Other New Business
- Coming Events:
1. Memorial Day, office closed – May 28
  2. Land Use Council 4 – June 19 at 9:00 am (Zoom Conference Call)
  3. Next Board Meeting – June 19
  4. Summer Conference – July 23-24

WARREN COUNTY SOIL AND WATER  
CONSERVATION DISTRICT

A G E N D A

**DATE:** The board will meet on **Tuesday, March 20, 2018** at 1:00 pm at the district office.

Organizational Meeting: 1:00  
Election Results – Acceptance of Office – Election Officers – Board Picture

Call To Order: 1:15 pm

Approval:

1. February Meeting Minutes
2. February Finance Reports
3. Income – AISWCD payments (NRCS) (2) – \$1050.00
4. Expenses –  
Cardmember Services, internet, fish sale permit – 83.75  
United States Postal Service, bulk permit – 225.00  
Kellogg Printing, print/mail newsletter – 910.02  
Review Atlas, legal notices – 10.00 (approx.)  
TOTAL BILLS (less personnel): \$1228.77 (approx.)
5. Time Sheets
6. Review Bank Statements

Staff/Agency Reports:

1. SWCD Report; Statement of Economic Interest
2. NRCS Report
3. AISWCD – Terry
4. Marty McManus, BLWR
5. Correspondence, if any

Committee Reports:

1. Personnel – No Report
2. Finance – No Report
3. Legislative – No Report
4. Education/ Information – Envirothon, 4<sup>th</sup> Grade Trees
5. Cedar Creek Conservation Area – See Old Business

Old Business:

1. CCCA Timber Settlement Update – No Report
2. CCCA Pasture/EQIP – Thad update fencing plan
3. Cost-Share Update
4. Office personnel status
5. Other Old Business

New Business:

1. “T” Transect
2. Next Board Meeting
3. Other New Business

Coming Events:

1. General Election of Directors – February 20 from 6:30am-5:30pm.
2. Legislative Day – February 27 at Springfield
3. Next Board Meeting – March 20
4. LUC Envirothon – April 10
5. Fish Sales – April 12

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A G E N D A

**DATE:** The board will meet on **Tuesday, February 20, 2018** at 1:00 pm at the district office.

Call To Order: 1:00 pm

Approval:

1. January Meeting Minutes
2. January Finance Reports
3. Income – FDC Enterprises (seed company) donation \$1056.00
4. Expenses –  
Cardmember Services, AC travel \$79.10  
internet \$71.68 printer ink \$59.90 = \$210.98  
Cardmember Services, internet, annual QB payroll – 536.98  
D&O Insurance - \$837.00  
Review Atlas Legal notices - \$39.60  
Prairie Hills RC&D, dues - \$300.00  
TOTAL BILLS (less personnel): \$1924.56
5. Time Sheets
6. Review Bank Statements

Staff/Agency Reports:

1. SWCD Report
2. NRCS Report
3. AISWCD – Terry
4. Marty McManus, BLWR
5. Correspondence, if any

Committee Reports:

1. Personnel – No Report
2. Finance – No Report
3. Legislative – Legislative Day on February 27
4. Education/ Information – 3<sup>rd</sup> Grade day
5. Cedar Creek Conservation Area – See Old Business

Old Business:

1. CCCA Timber Settlement Update – Biederbeck update
2. CCCA Pasture/EQIP – Thad update fencing plan
3. Cost-Share Update
4. Winter Producer Meeting
5. Associate Directors
6. Review Closed Meeting Minutes
7. Other Old Business

New Business:

1. Next Board Meeting – March 20
2. Office personnel status
3. Other New Business

Coming Events:

1. General Election of Directors – February 20 from 6:30am-5:30pm
2. Legislative Day – February 27 at Springfield
3. Next Board Meeting – March 20
4. LUC Envirothon – April 10
5. Fish Sales – April 12

P.S. Thanks to Cathy and Mary for helping out with this and all other SWCD office duties



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CONSERVATION DISTRICT

A G E N D A

**DATE:** The board will meet on **Tuesday, January 17, 2018** at 1:00 pm at the district office.

- Call To Order: 1:00 pm
- Approval:
1. December Meeting Minutes
  2. December Finance Reports
  3. Income – Warren County, tax levy – 1,382.91  
State of Illinois, partial payment (SWCD basic) - \$22,680.41
  4. Expenses – Cardmember Services, internet – 71.98  
TOTAL BILLS (less personnel): \$71.98
  5. Time Sheets
  6. Review Bank Statements
- Staff/Agency Reports:
1. SWCD Report
  2. NRCS Report
  3. AISWCD – Terry
  4. Marty McManus, BLWR
  5. Correspondence, if any
- Committee Reports:
1. Personnel – No Report
  2. Finance – No Report
  3. Legislative – No Report
  4. Education/ Information – 3<sup>rd</sup> Grade Day – Feb. 15
  5. Cedar Creek Conservation Area – See Old Business
- Old Business:
1. CCCA Timber Settlement Update – No News
  2. CCCA Pasture/EQIP – What’s next
  3. Cost-Share Update
  4. Winter Producer Meeting
  5. Associate Directors
  6. Other Old Business
- New Business:
1. Sign Petition to Hold Election
  2. Next Board Meeting – February 20
  3. Other New Business
- Coming Events:
1. Presidents Day, Office Closed – February 19
  2. General Election of Directors – February 20 from 6:30am-5:30pm
  3. Next Board Meeting – February 20