

WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS
April 16, 2019

The Warren County Soil and Water Conservation District Board of Directors met in regular session on Tuesday, April 16, 2019 at the Warren County USDA Service Center in Monmouth, starting at 1 p.m. pursuant to due notice given. The meeting was called to order and presided over by Chairman Terry Davis. Other board members present were Matt Dutton, Merrill Martin, Richard Youngquist. Thad Tharp was absent. Also present was Conservation Technician, Keely Egelhoff and Natural Resource Conservation Service, District Conservationist, Cathy Froelich.

Correspondences: None

Secretary's Report: The minutes from the March meeting were mailed and emailed out before the meeting for the board members to read. **Matt Dutton moved, and Richard Youngquist seconded to put the minutes from the March 19, 2019 meeting on file. Motion carried.**

Treasurer's Report: Financial Statements were presented. **Merrill Martin moved to approve Treasurer's Report. Second by Matt Dutton. Motion Passed**

- **Matt Dutton moved to put more money in the debit card account, up to an additional \$2,500, Merrill Martin seconded. Motion passed**

Approve Bills: Discussion of the bills that needed to be paid by the district was had. **Matt Dutton moved, and Richard Youngquist seconded the motion. Motion passed**

- **Merrill Martin moved to upgrade the wireless internet. Matt Dutton seconded. Motion passed**

Staff Reports:

- **NRCS Report** – Currently 4 EQIP applications. CSP deadline is coming soon. Cathy will no longer accept money or take purchases for the SWCD. Customers will have to come back when an SWCD employee, or representative is available.
- **Keely Egelhoff** –Worked on EQIP applications, Fish Sale, website editing, training on CPP designs. Finished Neal Anderson's design.
- **Land Use Council** –Envirothon went well. West Prairie won and will be at the state competition in early May.
- **AISWCD** – The money has been released and should be on its way to the accounts.
- **Marty McManus, BLWR Report** – No report.

Committee Reports:

- **Personnel** – **Richard Youngquist moved to post a position for a part time employee. Seconded by Matt Dutton. Motion Passed**
- **Finance** – Waiting on FY 2019 funds
- **Legislative**- Lots of bills proposed this year
- **Education/ information**- Envirothon went well. Passing trees out for Arbor day later this week.
- **Cedar Creek Conservation Area**- Crossing, tile hole, and heavy use area all need worked on again. Fred Hall should be getting to the site fairly quickly to begin work on pushing out trees.

Old Business:

- CCCA Timber Settlement Update- Matt Dutton went to the case management hearing. The other lawyer did not show up. DeJoode talked with Matt Dutton about the next steps. He suggested waiting on a survey and that Judge Standard is going to start setting deadlines. In hopes that it leads to a settlement.
- CCCA Pasture – EQIP- Rent money has been paid.
- Fish Sale- Went well. Had three high school students help during the meeting. Will suggest this again.
- Attorney General Letter- Read Wendy Brokaw's letter to the Attorney General in response to Terry Davis's letter. Waiting to hear from the Attorney General.
- Elan- Credit card has been official closed.
- WIU Ag Camp- McDonough County SWCD board approved for Keely Egelhoff to work the WIU Ag Camp. This will happen in June. Due notice was given to the board in case the day fell on a work day for the Warren County SWCD
- Package Trees- Warren-Henderson Farm Bureau will be sending a few people to help package trees for the 4th grade classes.

New Business:

- Newsletter- Has been printed, labeled and ready to send out.
- New Sign- Keely Egelhoff called the company. They were not in town but would get back to the office as soon as they could. They will be coming to look at the area to give a better estimate of what the sign should be and the cost.
- Sponsor Xplor magazine- Investigation on what teachers and who would like to receive it. Waiting to purchase this magazine until more research can be done.
- Neal Anderson Survey Done- Neal Anderson's CPP design was finished and the pre-construction meeting was scheduled. Fred Hall will begin work as soon as he can.
 - **Richard Youngquist moved to approve Neal Anderson's CPP application. Second by Matt Dutton. Motion Passed.**
- Computer fixed- The computer had to be re-imaged and worked on before Quickbooks could be updated and function properly.
- Tegeler- Helped with payroll taxes and getting things set up.
 - **Matt Dutton moved to let Tegeler handle payroll taxes. Merrill Martin seconded the motion. Motion passed.**
- CREP Meeting- Havana, IL. Grant Hammer with AISWCD will be setting up a few meetings with IDNR and other parties associated. A survey will be created to evaluate what other SWCDs feel are the obstacles with CREP and solutions for them if the program is brought back.
- Filing cabinet- The fireproof cabinet does not have keys to it and hold personal information that needs to be locked. Locksmiths cannot get a new lock for this cabinet.
 - **Matt Dutton moved to purchase a new lock cabinet from Office Specialist. The Fire Turtle 22 1/8".**
- Boot Camp for Keely Egelhoff will be May 6th- 24th. She will return to work May 28th after the holiday.

- **Scanner- Matt Dutton moved to recycle the old district scanner that was found during clean up. Second by Richard Youngquist. Motion Passed.**
- **Next meeting will be June 18th, 2019 starting at 1:00 p.m.**
- **Matt Dutton moved to adjourn, and Richard Youngquist seconded to adjourn. Motion carried.**
The meeting adjourned at 3:00 p.m.

Respectfully Submitted,

Richard Youngquist,
Board Treasurer/Secretary

Terry Davis
Chairman